



iPOS WAZIRABAD

SOFTWARE & POS SUPPORT

NEW APP

HR Manager

HR, attendance & payroll for your team.

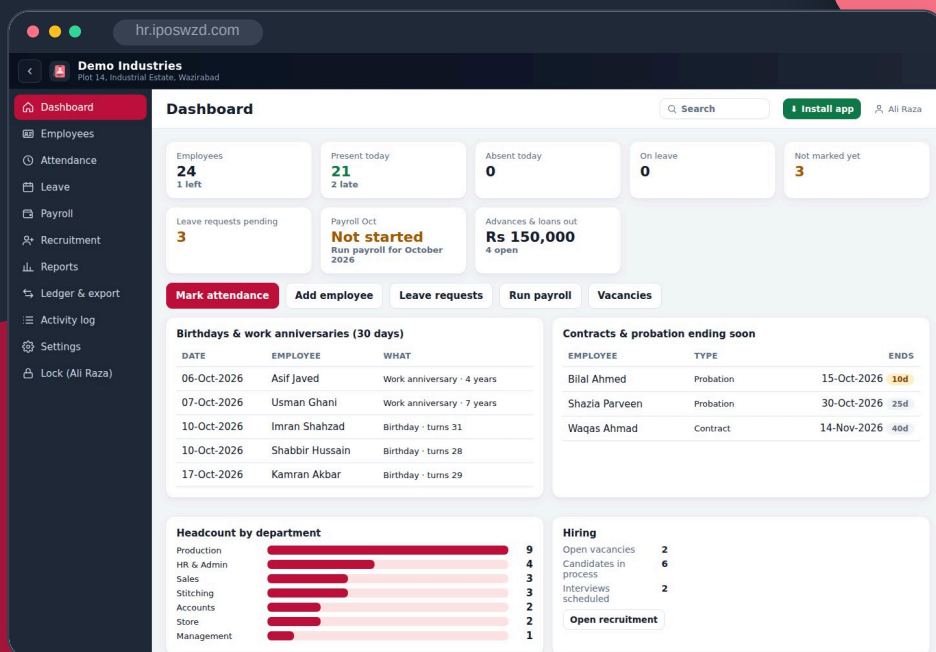
Staff files, ID cards, daily attendance, leave, monthly salaries and slips in one app. Runs on PC, Android and iPhone, even without internet.

Employees

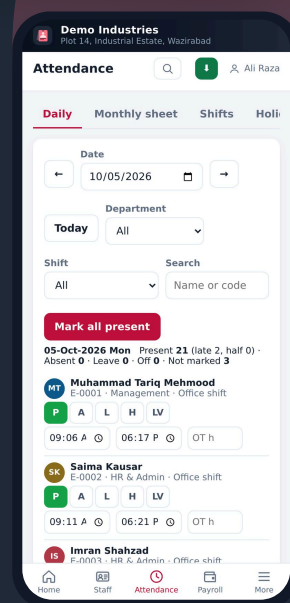
Attendance

Leave

Payroll



Owner dashboard on the office PC



Attendance on the phone

WhatsApp 0321-2121262

www.iPOSWZD.com

Circular Road, Near Lahori Gate, Wazirabad

Your team is your biggest cost. **Run it properly.**

Built for Pakistani shops, factories, schools, clinics and offices with 10 to 200 staff. No more registers, calculators and Excel sheets at the end of the month.

MT

~~Attendance on paper registers~~

Daily grid and monthly sheet. Shifts, grace minutes, holidays and biometric CSV import.

SK

~~Salaries worked out by hand~~

Payroll run built from attendance, loans, overtime and bonus, with approve and lock.

IS

~~Slips written one by one~~

Print every salary slip on A4 or 80mm, or send it on WhatsApp.

AR

~~Staff files in drawers~~

Profile, CNIC, salary structure, documents checklist, history and ID card in one place.

9

ready reports

4

staff roles

3

days free trial

0

internet needed daily

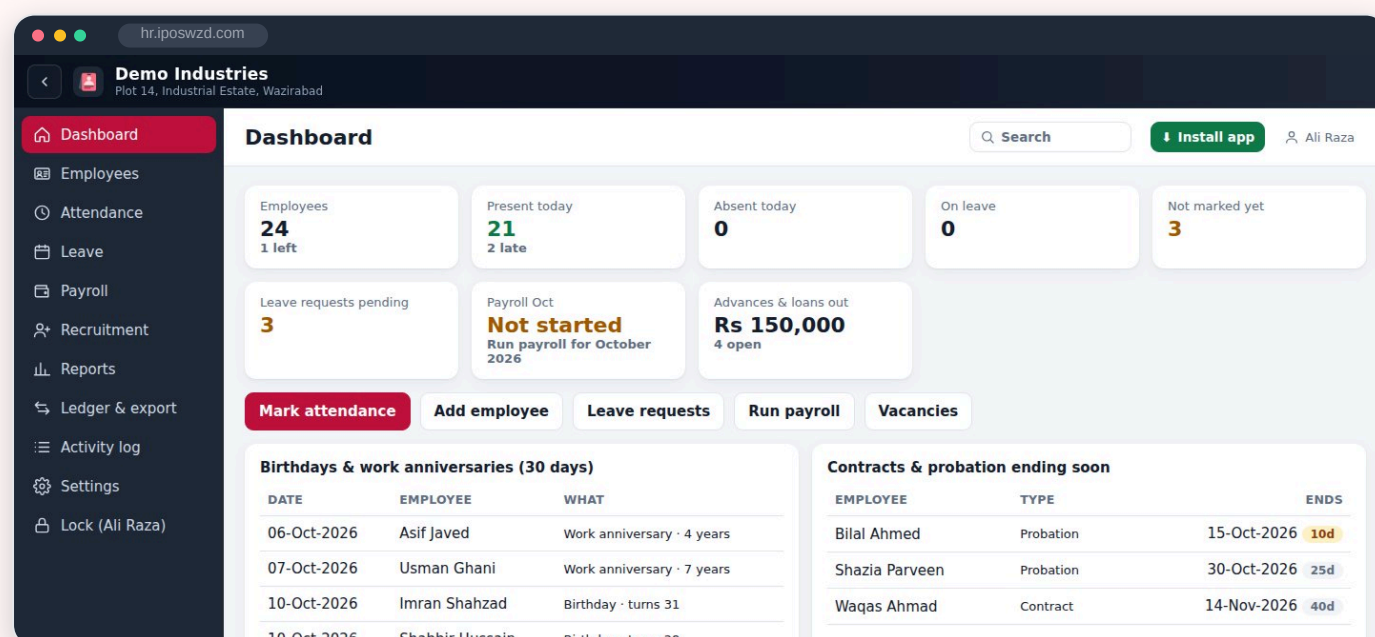


Fig. 1 - The dashboard: headcount, present today, leave requests, payroll status, birthdays and contracts ending

Six areas. One team view.

1 Employees

- **Profile** with CNIC, job and department
- **Salary structure** with allowances
- Documents checklist and history of changes
- Loans and advances, CSV import, WhatsApp

2 Attendance

- **Daily grid** and monthly sheet
- Shifts with grace minutes
- Holidays: fixed-date presets, others added by hand
- Biometric CSV import

3 Leave

- Your own leave types
- Yearly balances for every employee
- **Request, approve, reject, cancel**
- Balances tab for a quick look

4 Payroll

- **Monthly run**: draft, approved, locked
- Loans, advances, bonuses, adjustments
- Salary slips on A4 or 80mm
- Bank payment sheet and paid tracking

5 Hiring & ID cards

- Vacancies and candidate stages
- Convert a candidate to an employee
- **ID cards** in CR80 size, front and back
- Optional module, switch on when needed

6 Reports & ledger

- **9 reports** with Print A4 and CSV
- Journal export for the Ledger Books app
- Full data export: employees, attendance, leave, payroll
- Activity log of who did what

Dashboard

Search everything

Staff roles

Backup & restore

WhatsApp messages

Modules on or off

Works offline

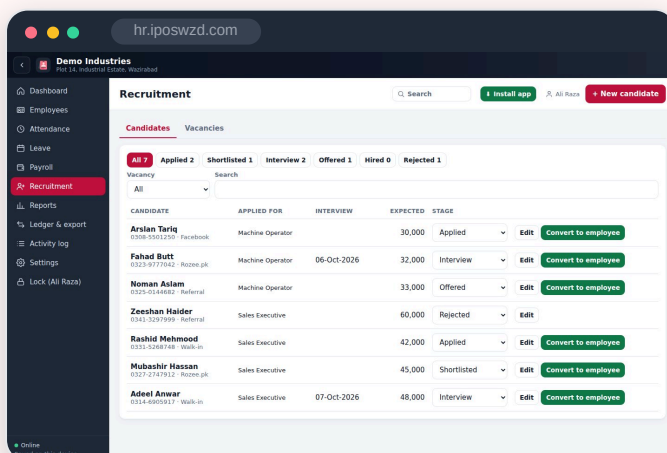


Fig. 2 - Recruitment: candidate stages

The screenshot displays the 'Payroll' section of the HR Manager app, specifically the 'Salary structures' tab. It shows a table with columns for 'Employee', 'Type', 'Basic / Rate', 'Allowances', 'Gross', 'Per Day', 'Gross Per Hour', and 'Flags'. The table lists several employees, including Muhammad Tariq Mehmood, Salma Kausar, Imran Shahzad, Abdul Rehman, Zahid Hussain, Nadia Rafique, Faizal Mehmood, Usman Ghani, Kamran Akbar, Bilal Ahmed, and Rizwan Ali, with their respective salary details and flags.

Fig. 3 - Salary structures for every employee

STAFF



Demo Industries

PLOT 14, Industrial Estate, Wazirabad

Employees



Ali Raza

+ Add employee

ID cards

CSV

Search

Name, code, CNIC, phone

Department

Active

Type

All

24 of 25 employees

CODE	NAME	DEPARTMENT
MT E-0001	Muhammad Tariq Mehmoood s/o Haji Mehmoood Ahmad	Management General Manager
SK E-0002	Saima Kauser s/o Abdul Qayyum	HR & Admin HR & Admin Manager
IS E-0003	Imran Shahzad s/o Muhammad Shafi	HR & Admin HR Officer
F. Abdul Rehman	HR & Admin	



Staff

Attendance

Payroll

More

Print staff ID cards

CR80 card with photo or initials, name, job, ID code on the front. CNIC, phone, blood group and return address on the back.

Fig. 2 – Front and back, sized for a standard card printer

Print staff ID cards

CR80 card with photo or initials, name, job, ID code on the front. CNIC, phone, blood group and return address on the back.

Fig. 2 - Front and back, sized for a standard card printer

1 In the profile

- CNIC, father name, phone, address
- Job, department, shift, weekly off
- Emergency contact and bank details
- Documents checklist, history

2 Handy tools

- Import your staff list from CSV
- Call or WhatsApp in one tap
- Search by name, code, CNIC, phone
- Filter by department, status, type

A month at a glance.

Mark the day in a few taps, then read the whole month on one coloured sheet.

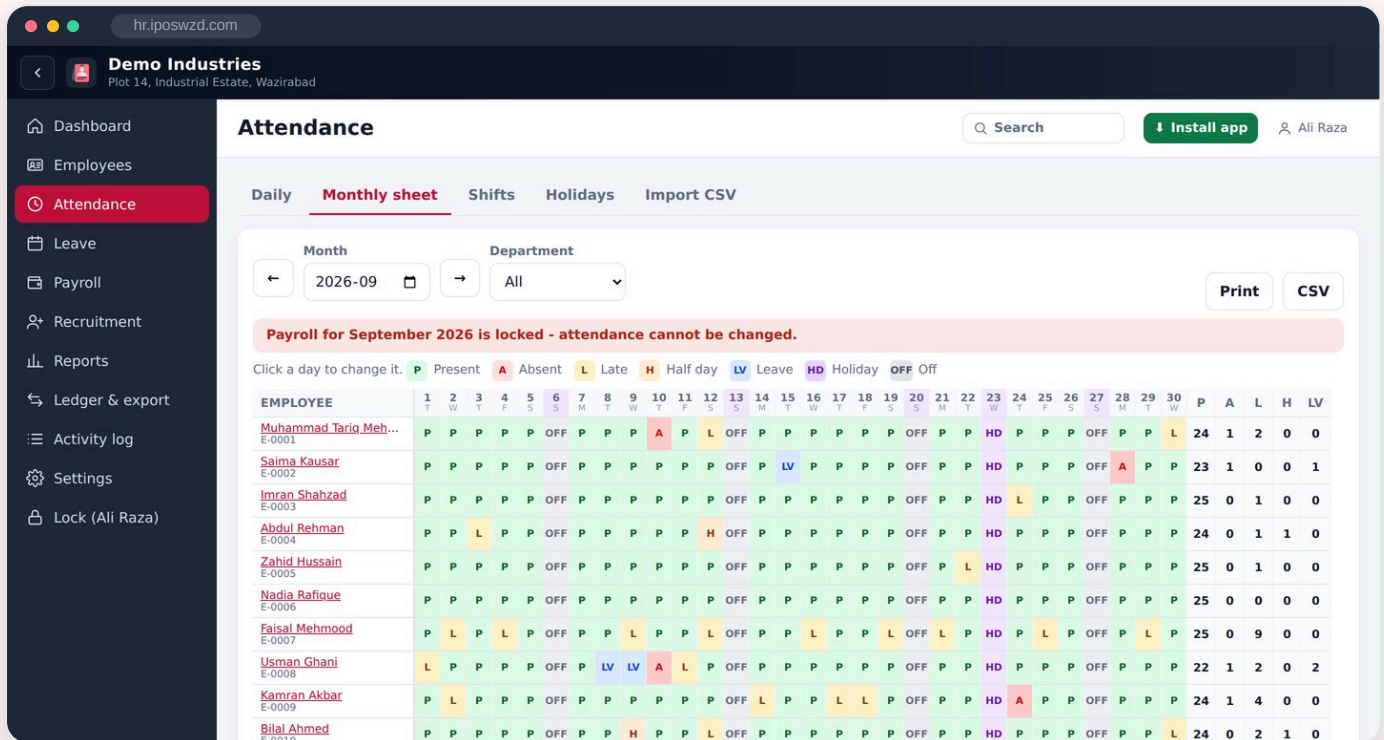


Fig. 1 - Monthly sheet: P present, A absent, L late, HD half day, LV leave, holidays and weekly off

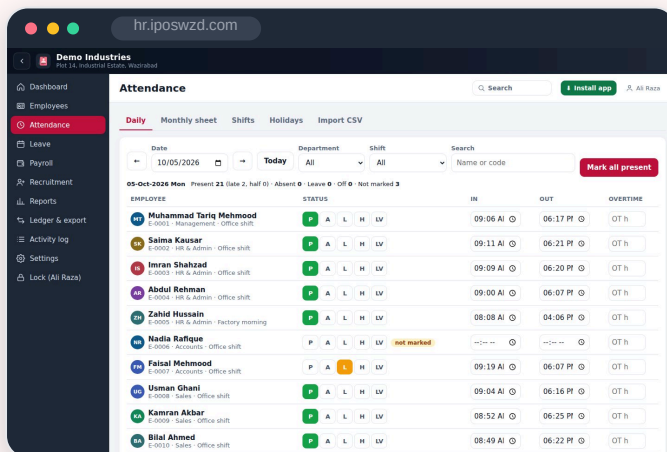


Fig. 2 - Daily grid with in and out times

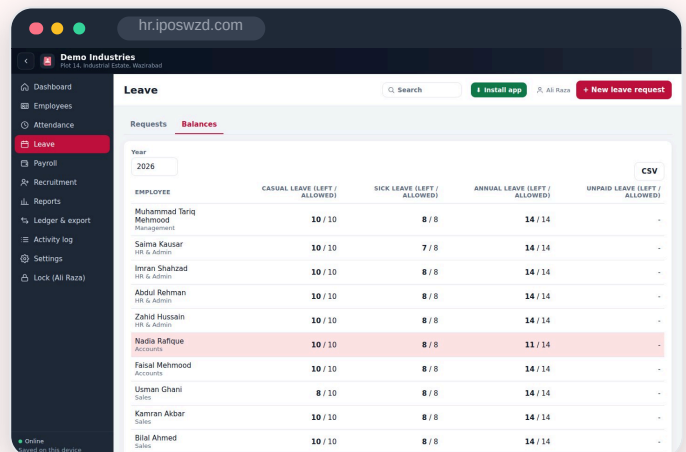


Fig. 3 - Leave balances for the year

A Attendance

- Daily grid with **Mark all present**
- Shifts with grace minutes
- Holidays: fixed-date presets, moon-based ones added by hand
- Import biometric CSV

L Leave

- Set your own leave types, paid or unpaid
- Yearly balances per employee
- **Request, approve, reject, cancel**
- Pending requests show on the dashboard

Payday in four calm steps.

1 Draft 2 Approved 3 Locked 4 Paid One run per month, built from attendance.

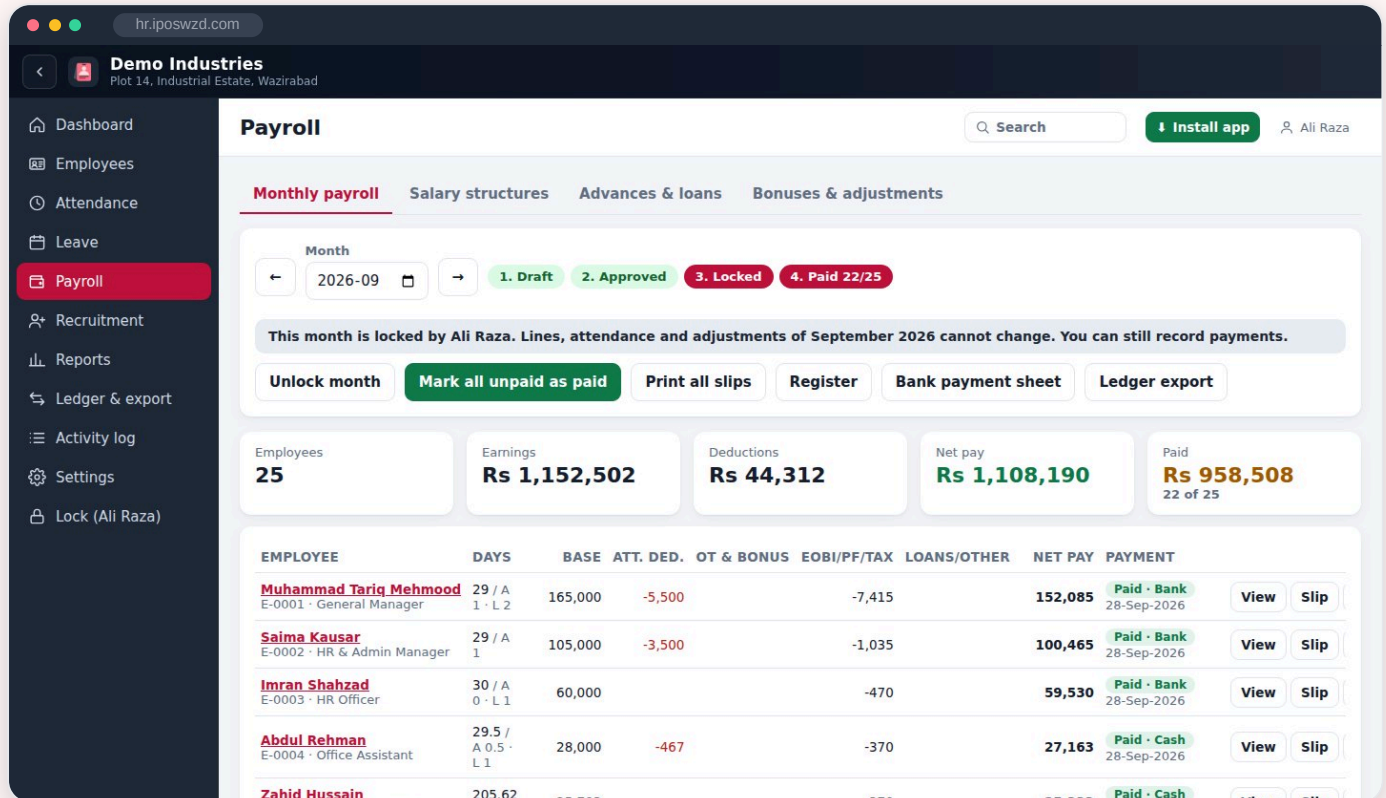


Fig. 1 – A locked month: earnings, deductions, net pay and paid status for every employee

Salary Slip

Demo Industries
Plot 14, Industrial Estate, Wazirabad
055-6601234 · hr@demoindustries.example

EMPLOYEE: **Saima Kausar**
DESIGNATION: HR & Admin Manager
EMPLOYEE CODE: **E-0002**
DEPARTMENT: HR & Admin
FATHER NAME: Abdul Qayyum
PAY MONTH: **September 2026**
CNIC: 34101-4269455-7
SALARY TYPE: Per month

Attendance: present 23, late 0, half day 0, absent 1, leave 1, off / holidays 5

EARNINGS	AMOUNT	DEDUCTIONS	AMOUNT
Basic salary	85,000	Absent (1 days)	3,500
House rent	15,000	EOBI	370
Medical	5,000	Income tax	665
Total earnings	105,000	Total deductions	4,535

NET PAY
Rs 100,465
One Lakh Four Hundred Sixty Five rupees only

Paid on 28-Sep-2026 by Bank transfer (ref TXN30133083)
This is a computer generated salary slip.

Employee signature _____ Accounts _____ Authorised signatory _____

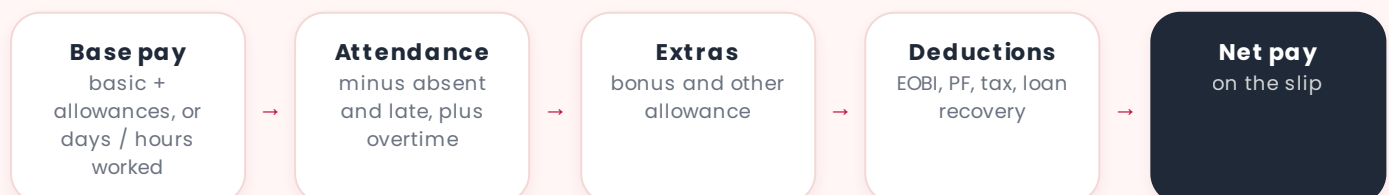
Fig. 2 – Salary slip (A4)

What the run does

- Monthly, daily-wage and hourly staff
- Absent and late deductions, overtime, bonus
- EOBI, provident fund and income tax, **configurable**
- Loan and advance recovery each month
- Slips on A4 or 80mm, bank sheet, WhatsApp
- Lock the month; only the Owner can unlock

Payroll rules and rates are editable defaults. Check them for your business each year. This is software, not legal or tax advice.

How one salary is built



Reports ready to print.

Nine reports, each with Print A4 and CSV. Pass the payroll to your accountant as a ledger journal.

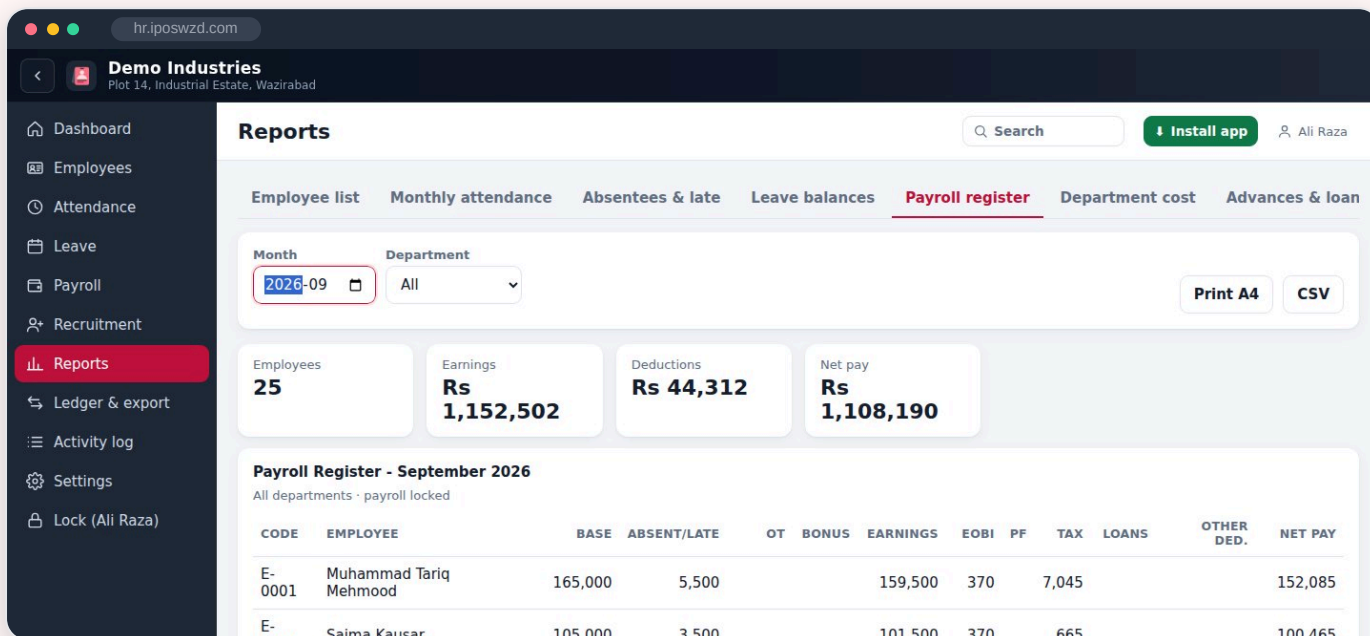


Fig. 1 - Payroll register for a month

Employee list

Monthly attendance

Absentees & late

Leave balances

Payroll register

Department cost

Advances & loans

Joiners & leavers

Payment sheet

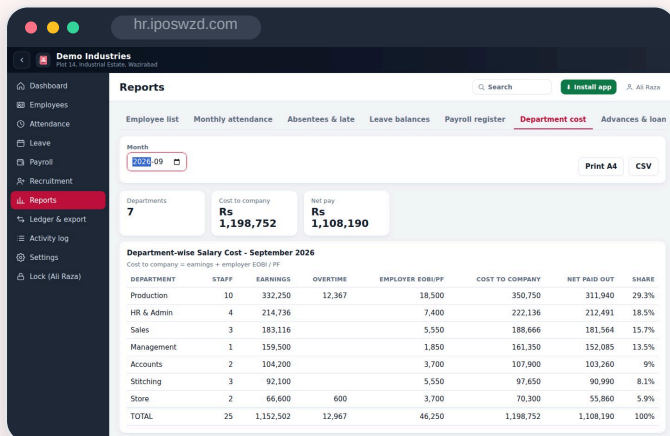


Fig. 2 - Department-wise salary cost

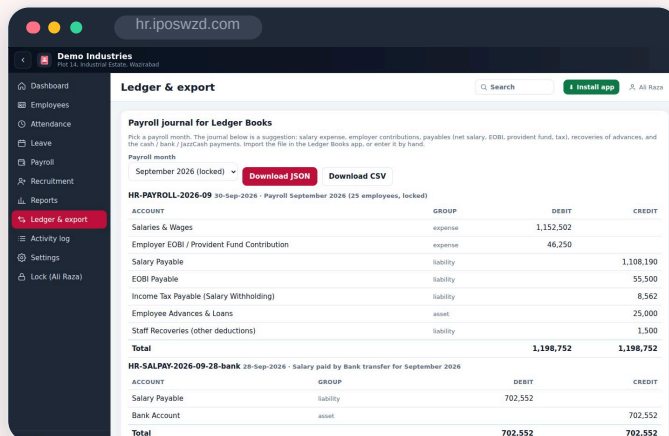


Fig. 3 - Payroll journal for Ledger Books

R

Reports

- Filter by month, department or dates
- Totals on top: staff, earnings, net pay
- Print on A4 or save as CSV

L

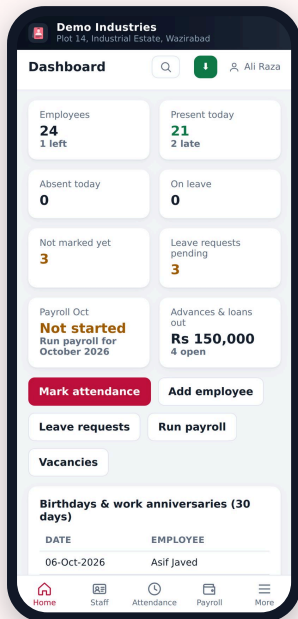
Ledger export

- Balanced monthly payroll journal
- Salary payment journals by date and method
- Download as JSON or CSV for Ledger Books

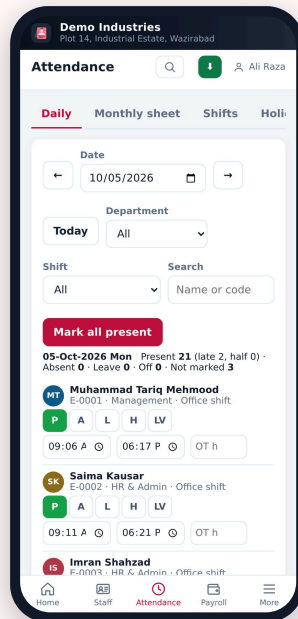
GETTING STARTED

Try it free for 3 days.

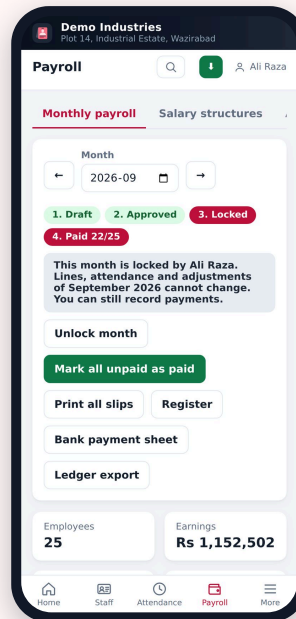
08
START



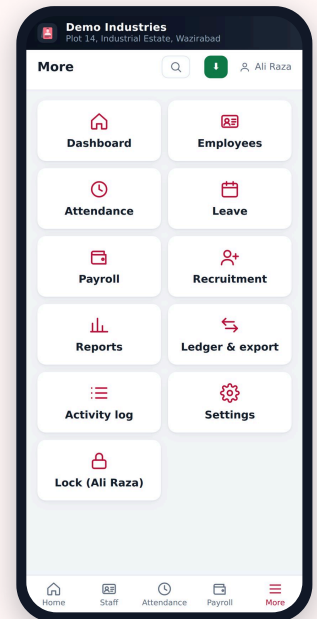
Dashboard



Attendance



Payroll



All menus

Welcome screen

Set up your company in a minute, or try demo data.

Staff login with roles

Owner, HR Manager, Payroll clerk, Viewer.

3-day free trial

Then read-only until activated on your device.

Works offline

PC, Android and iPhone. Data stays on your device.

Backup & restore

Export and import your data any time.

Activity log

See who changed what and when.



SCAN TO OPEN THE LIVE DEMO

hr.iposwzd.com

Open the link, choose **Try with demo data** and explore every screen. Works on PC, Android and iPhone.

Price: call or WhatsApp for a quote

WHATSAPP

0321-2121262

www.IPOSWZD.com

VISIT US

iPOS Wazirabad

Pak Pansar Store, Circular Road, Near Lahori Gate, Wazirabad